

TECHNICAL PROJECT MANAGER/SCRUM MASTER

Working for a customer focused exciting, young company that is at the forefront of their industry. The ideal candidate will have suitable experience working within a pro-active environment and take on the ownership of the web-development output of the business.

Working within a small dynamic office environment, this position has plenty of potential for the successful candidate to become an important part of a growing team and expanding company.

We are searching for an experienced Project Manager who can drive the company's performance, deliver key projects and manage internal and external stakeholders.

As the Scrum Master, you will be responsible for organising and facilitating project planning, daily Scrum meetings, reviews, retrospectives, sprint and release planning, demos, training and other Scrum-related duties.

RESPONSIBILITIES

- Provide hands-on Agile Scrum project management for key IT development projects
- Working with external clients and 3rd parties to channel all communications whilst ensuring that all tasks are moving forward and delivered on time
- Being a positive representation of the company to external clients and service providers
- Prepare communication plans and project status reports to key stakeholders
- Facilitate sprint planning and daily Scrum meetings with the Scrum team
- Management and allocation of tasks amongst the development team
- Be the go-to resource for other team members and management seeking a status on active tasks
- Encourage and provide a positive environment for development team to excel
- Develop and innovate on internal systems and processes
- Produce input into the product backlog, user and technical requirement specifications
- Ensure the project scope and priorities are managed in collaboration with the business priorities and goals
- Learning about the organization's products or services and keeping up to date with industry changes

SKILLS

- Exceptional communication and people management skills for optimizing performance and delivery

- Ability to be able to maximise external relationship with 3rd parties and services providers
- Ability to relate and work with team members across all departments
- Contribute to a healthy, fun and inclusive team environment
- Good general technical knowledge and understanding especially within the online space
- Knowledge and experience in web based coding languages
- Regular user and interest in a range of new technologies, platforms and devices
- Excellent documentation and communication skills
- Working with integrations and PHP based content management platforms

REQUIREMENTS

- Experience in working with various project management methodologies with recent involvement in Agile Scrum
- Have 8+ years relevant professional experience and positive references
- Ability to use JIRA or similar project management/Agile tool
- Experience in web/online and app development
- Experience working in a range of industries, company sizes and projects
- Able to go above and beyond expectations
- Fast learner bringing a creative approach to all situations to maximize effectiveness and efficiency
- Not afraid to roll-up your sleeves to get things done with a can do attitude
- Have a passion for driving excellent business outcomes
- A degree or diploma in the relevant field
- Needs to be self-starter, reliable, motivated and a good problem solver with good communication skills
- Fluent in English and have suitable experience

SALARY & PACKAGE

- Full-time employment within standard business hours Monday to Friday with flexi-time
- Coverage outside of business hours for key production issues when required
- Salary negotiable depending on experience
- Health insurance included
- Gym or fitness incentives
- Travel allowance